

Organization Meeting  
West Caln Township  
Board of Supervisors  
Monday January 3, 2011

The Organizational Meeting of the West Caln Township Board of Supervisors was held on Monday January 3, 2011 at 7:00 P.M. in the Township Administration Building. Present were Supervisors Martz, Pfitzenmeyer and Price, Solicitor Moskowitz, Treasurer Johnson, Police Chief Martinez, Road Forman Tocuhton, Ass't Manager Vaughn and, Manager-Secretary Dunlap. There were 7 citizens in attendance.

The meeting was opened followed by the salute to the flag. Mr. Moskowitz served as temporary Chairman for the re-organization.

Mr. Moskowitz called for nominations for the position of Supervisor's Chairperson. Mr. Price nominated Mr. Pfitzenmeyer for the position. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor of the motion.

Mr. Moskowitz then called for nominations for the position of Vice Chairperson. Mr. Pfitzenmeyer nominated Mr. Price for the position. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

Nominations for Roadmaster. Mr. Pfitzenmeyer moved that all three Supervisors serve as Roadmasters. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

With the Board re-organized, the following appointments were considered.

1. Administration:
  - A. Township Manager-Secretary.....Gary Dunlap
  - B. Treasurer.....Patricia Johnson
  - C. Ass't Manager, Codes and Zoning Officer.....Neil Vaughn
  - D. Administrative Assistant.....Tammy Russell - Kowal

Mr. Pfitzenmeyer moved to re-appoint all Administrative Personnel to their respective positions. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor of the motion.

2. Road Department:

- A. Road Forman.....Allen Toucton
- B. Laborer.....Jason Fryberger
- C. Truck Driver/Operator.....David Gay
- D. Truck Driver/Operator.....Jonathan Horblinski
- E. Truck Driver/Operator.....Gerald Patton, Jr.
- F. Truck Driver/Operator (Part-time).....Robert Peters

Mr. Price moved to re-appoint all Road Dept. personnel. Second, Mr. Pfitzenmeyer. Questions, none. Vote was 3-0 in favor of the motion.

3. Police Dept.

- A. Police Chief.....Curt Martinez
- B. Sargent.....Christopher Fries
- C. Sargent.....Jeffrey Slaymaker

Mr. Martz moved to re-appoint the Chief and both Sargents as well as all Part-Time Officers currently on the roster. Second, Mr. Price. Questions, none. Vote 3-0 in favor of the motion.

4. Other Appointments:

- A. Township Solicitor.....Law Offices of Keen, Keen and Good
- B. Zoning Board Solicitor.....Gawthrop Greenwood, PC
- C. Township Engineer.....Yerkes Associates
- D. Emergency Management Coordinator.....Paul Pfitzenmeyer
- E. Vacancy Board.....Donald Hannum
- F. Pension Administrator.....Supervisors Chairperson
- G. Appointed Auditor.....Cynthia Quinn

Mr. Price moved to re-appoint all of the other appointments. Second, Martz. Questions, none. Vote was 3-0 in favor of the motion with the exception of Emergency Management Coordinator. Mr. Pfitzenmeyer abstained from the vote for this position and the vote was 2-0 in favor.

5. Fire Marshals:

- A. Fire Marshal.....Robert Peters
- B. Ass't Fire Marshal.....Neil Vaughn

Mr. Pfitzenmeyer moved to re-appoint Mr. Peters and Mr. Vaughn to their respective positions . Second, Mr. Martz. Questions, none. Vote was 3-0 in favor of the motion.

6. Re-appointments to Historical Commission.

Mr. Pfitzenmeyer moved to re-appoint Susan Miller, Barbara Brown and Alfred Brown to another term on the Historical Commission. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor of the motion.

7. Bank Depositories:

- A. DNB First.....General Fund, Pay Roll and Liquid Fuels.
- B. Citadel FCU.....General Fund.

Mr. Price moved to appoint DNB First and Citadel as depositories. Second, Mr. Martz, Questions, none.

Depositories, continued.....Vote was 3-0 in favor of the motion.

8. Tax Rates for 2011

- A. Real Estate Tax.....0 Mills
- B. Earned Income Tax.....1% (1/2% Township, ½% School District)
- C. Real Estate Transfer.....1%

Mr. Pfitzenmeyer moved to approve the Tax Rates. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor the motion.

9. Supervisors Meeting Schedule.

Mr. Pfitzenmeyer moved to advertise the meeting schedule as prepared by Mr. Dunlap. Meetings will be the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month with the exception of November and December when meetings will be held the 2<sup>nd</sup> and 3<sup>rd</sup> Monday. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

10. Employee Holidays.

Mr. Martz moved to approve the following employee holidays. New Years Day, Good Friday, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day, ½ Day Christmas and New Years Eve. Second, Mr. Pfitzenmeyer. Questions, none. Vote 3-0 in favor of the motion.

11. Legal Advertising.

Mr. Price motioned to continue using the Daily Local News for all Township Legal Notices. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

12. State Convention.

Mr. Martz moved to appoint Mr. Pfitzenmeyer as the voting delegate. Second, Mr. Price. Questions, none. Vote was 3-0 in favor of the motion.

Mr. Pfitzenmeyer moved to have the Manager, Ass't Manager, Road Forman and Police Chief attend the Convention along with the Supervisors. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor of the motion.

13. Memberships in Pa. Parks and Recreation Society, BVA and Brandywine Conservancy.

Mr. Pfitzenmeyer moved to continue the memberships in these three organizations. Second, Mr. Price. Questions, none. Vote 3-0 in favor of the motion.

14. Other Business.

A. Fees for Park Use.

Mr. Pfitzenmeyer moved charge the following rate for Park usage.

Pavilion #2 Rental, \$50.00 Resident, \$75.00 Non Resident.  
Pavilion #3 Rental, \$75.00 Resident, \$100.00 Non Resident  
Soft Ball Field. \$200.00 per team for private teams, \$200.00 per team.  
Use of Park for Large Groups. \$200.00 per day.

Second, Mr. Price. Questions, none. Vote 3-0 in favor of the motion.

B. Resolution designating Emergency Service Providers (Resolution 1-11)

Mr. Price moved to approve the Resolution as read by Mr. Moskovitz. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

C. Mr. Pfitzenmeyer moved to set rate for millage at \$.51 per mile for use of private vehicles.  
Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

D. The Board unanimously approved Trick or Treat for Oct 31, 2011, between hours of 6-8 P.M. for children 12 years and younger.

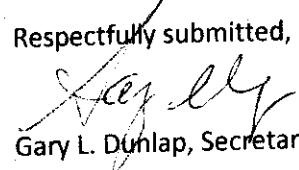
E. Chief Martinez informed the Board that he received a \$3900.00 bid for the old police on Munci Bid. Mr. Pfitzenmeyer moved to sell the car at that price. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor of the motion.

F. Layton Farm Lease.

Two bids were received. George Fiester, 60 per acre and Steve Trego, \$5500.00. The Board table d any action until references can be checked.

With no further business at hand, adjournment was at 7:35 P.M.

Respectfully submitted,

  
Gary L. Dunlap, Secretary

Approved: 2-14-11