

Organization Meeting
West Caln Supervisors
Monday January 4, 2010

The annual organizational meeting of the West Caln Township Board of Supervisors was held on Monday January 4, 2010 at 7:00 P.M. in the Township Municipal Building. Present were, Supervisors Martz, Pfitzenmeyer and Price, Police Chief Martinez, Treasurer Johnson, Road Foreman Touchton, Solicitor Moskovitz, Ass't Manager Vaughn, and Manager-Secretary Dunlap. There were 6 citizens in attendance.

Temporary Chairman Paul Pfitzenmeyer opened the meeting and lead in the salute to the flag. He then turned the meeting over to Solicitor Moskovitz for nominations for the position of Supervisor Chairman.

Mr. Martz nominated Mr. Pfitzenmeyer to serve as Chairman. This was seconded by Mr. Price and approved by a vote of 3-0.

Mr. Moskovitz then asked for nominations for the position of Vice Chairman. Mr. Martz nominated Mr. Price to serve as Vice Chairman. This was seconded by Mr. Pfitzenmeyer and approved by a vote of 3-0.

Mr. Pfitzenmeyer moved to have all three Supervisors serve as Roadmasters. This was seconded by Mr. Martz and approved by a vote of 3-0.

The following business was then conducted.

1. Appointment of Administration Personnel

Township Manager/Secretary.....Gary L. Dunlap
Township Treasurer, Adm. Assistant.....Patricia Johnson
Ass't Manager/Codes Enforcement.....Neil Vaughn

Mr. Price moved to re-appoint all Administration Personnel to their respective positions. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

2. Appointment of Road Dept. Personnel

Road Foreman.....Allen Touchton
Laborer.....Jason Fryberger
Truck Driver/Operator.....David Gay
Truck Driver/Operatpr.....Jon Horblinski
Truck Driver/Operator.....Gerald Patton, Jr.
Truck Driver/Operator, Part-time.....Robert Peters

Mr. Pfitzenmeyer moved to re-appoint all Road Dept. Personnel to their respective positions. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

3. Police Dept.

Mr. Pfitzenmeyer moved to re-appoint Chief Martinez and the current Police Roster. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

4. Other appointments.

Township Solicitor.....Law Offices of Keen, Keen, and Good
Zoning Board Solicitor.....Patrick C. O'Donnell
Township Engineer.....Yerkes Associates
Emergency Management Coordinator.....Paul Pfitzenmeyer
Vacancy Board.....Donald H. Hannum
Pension Administrator.....Supervisors Chairperson
Appointed Auditor.....M. Cynthia Quinn

Mr. Price moved to re-appoint all to their respective positions. Second, Mr. Martz. Questions, none. Vote 3-0 on all except Emergency Management Coordinator, when the vote was 2-0 in favor with Mr. Pfitzenmeyer abstaining.

5. Re-appointments

Franklin Leslie.....Zoning Hearing Board, re-appointment
Christopher Lance..... Zoning Hearing Board, appointment, replace David Haddon
Suzanne Nicholson.....Planning Commission, appointment, replace C. Ivan Stoltzfus

Mr. Pfitzenmeyer moved to appoint all to their respective positions. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

6. Bank Depositories

Downingtown National Bank and Citadel FCU

Mr. Pfitzenmeyer moved to re-appoint the Bank Depositories. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

7. Earned Income Tax Collector

Berkheimer Associates

Mr. Price moved to re-appoint Berkheimer Associates. Second, Mr. Martz. Questions, none. Vote 3-0 in Favor of the motion.

8. Tax Rates

Real Estate Tax.....0 Mills
Earned Income Tax.....1% (1/2% Township, ½% School District).
Real Estate Transfer Tax.....1%

Tax Rates.....continued

Mr. Pfitzenmeyer moved to approve the Tax Rates as read. Second, Mr. Martz. Questions, none. Vote, 3-0 in favor of the motion.

9. Meeting Schedule

The meeting schedule will remain the 2nd and 4th Monday of the month unless noted differently.

Mr. Martz moved to approve the schedule. Second, Mr. Pfitzenmeyer. Questions, none. Vote 3-0 in favor of the motion.

10. Employee Holidays.

Mr. Price moved to approve the following Employee Holidays. New Years Day, Good Friday, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day, ½ Day Christmas Eve and ½ Day New Years Eve. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

11. Employee Wages

Mr. Pfitzenmeyer moved to grant all employees a 3% pay increase, including part-time employees. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

12. Legal Advertising

Mr. Price moved to place legal notices in the Daily Local News. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

13. Delegate for State Convention

Mr. Price nominated Mr. Pfitzenmeyer as the Voting Delegate. Second, Mr. Martz. Motion carried 3-0.

14. Treasurer's Bond

Mr. Pfitzenmeyer moved to set the Treasurer's Bond amount at Three Million Dollars (\$3,000,000.00). Second, Mr. Martz. Motion carried 3-0.

15. Other Business

A. Mr. Pfitzenmeyer moved to keep the Pavilion Rental Fee at \$50.00 for 2010. Second, Mr. Martz. Questions, none. Motion carried 3-0.

B. Ordinance 1-10 (Amending Benefits with PMRS).

Mr. Pfitzenmeyer moved to adopt the Ordinance and Agreement as read and advertised. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of adoption.

Mrs. Johnson asked if the employee contributions were waived for 2010. Mr. Moskovitz advised the contributions were waived in the agreement for 2010 only. A separate resolution would have to be done for years beyond 2010.

C. Resolution 1-10, (Emergency Service Providers) Mr. Pfitzenmeyer moved to approve the Resolution as read. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

D. The Board unanimously approved the rate of \$.50 per mile for employees who use their personal vehicles on Township Business.

E. Mr. Pfitzenmeyer moved to appoint Robert Peters as Township Fire Marshal and Neil Vaughn as his Assistant. Second, Mr. Martz. Questions, none. Vote 3-0 for approval.

F. In Final Business, the Board unanimously set "Trick or Treat Night" on October 31, 2010 from 6-8 P. M. For children 12 years and younger.

With no further business at hand, adjournment was at 7:30 P.M.

Approved: 2-8-10

Respectfully submitted,


Gary L. Dunlap, Secretary