

Monthly Meeting  
Board of Supervisors  
Township of West Caln  
Monday October 12<sup>th</sup>, 2009

The regular monthly meeting of the West Caln Township Board of Supervisors was held on Monday October 12<sup>th</sup>, 2009 at 7:00 PM in the Township Municipal Building. In attendance were Chairman Pfitzenmeyer, Vice-Chairman Price, Supervisor Martz, Chief of Police Martinez, and Assistant Manager/Acting Secretary Vaughn. There were 18 citizens present.

Chairman Pfitzenmeyer opened the meeting at 7:02 PM by leading the pledge of allegiance and the following business was then conducted:

1. Citizen Comments
  - a. Mr. Charles Johnson of Christophers Lane asked whether the results of the 2008 audit were available at this time. Chairman Pfitzenmeyer stated that the results should be available at the work session meeting on October 26<sup>th</sup>.
2. Treasures Report for September 2009
  - a. Assistant Manager Vaughn presented the September 2009 treasurers report as prepared by Township Treasurer Johnson. A motion was moved by Supervisor Martz to approve the report as read with a second by Chairman Pfitzenmeyer. No questions were brought before the board. The motion carried 3-0.
3. Supervisors Meeting Minutes Approval
  - a. A motion was moved by Supervisor Martz to approve the September 14<sup>th</sup>, 2009 and September 28<sup>th</sup>, 2009 Supervisors meeting minutes with a second by Chairman Pfitzenmeyer. No questions were brought before the board. The motion carried 3-0.
4. Planning Commission Report from October 5<sup>th</sup>, 2009
  - a. The Planning Commission minutes were read by Assistant Manager Vaughn as prepared by Planning Commission Secretary Johnson. A motion was passed by the Planning Commission to have applicant Jeffrey Eckert proceed with his sketch plan. The Commission also had an informal discussion with Robin Nellius from Skyview Drive regarding his plan.
5. Police Report for September 2009
  - a. Police Chief Martinez reported that the West Caln Police Department worked 1,082.5 hours; traveled 8,530 miles; handled 945 complaints; investigated 6 accidents; and made 69 arrests.

- b. Chief Martinez stated that his 2010 budget worksheet has been submitted to the Board of Supervisors.
- c. Chief Martinez reported that there have been occurrences of daytime burglaries in the Township in the past weeks. Chief Martinez asked all residents to be vigilant of this and if they suspect suspicious activities to contact the police department. Extra patrols have been added as well.
- d. Chief Martinez read a few thank-you notes that his department has received for services performed.

#### 6. Managers Report

- a. Assistant Manager Vaughn reported that the clean-up of 140 Davis Road has been completed by the Public Works Department. Supervisor Martz commended the Public Works Department for their quality of work completed at the site.

#### 7. Fire and EMS Reports for September 2009

- a. Fire Chief Todd Ziegler of the Wagontown Fire Company reported that the fire company responded to 23 emergencies during the month; 15 in West Caln, 4 in West Brandywine and 4 in other municipalities. Chief Ziegler also reported on various activities that the fire company will be participating in.
- b. Fire Chief Dan Metzler of the Martins Corner Fire Company reported that the fire company responded to 18 emergencies during the month; 13 in West Caln, 2 in West Brandywine and 3 in other municipalities.
- c. Ambulance Lieutenant Andrew Long of the Martins Corner Fire Company Ambulance Service reported that the Ambulance Service responded to 108 emergencies during the month; 32 in West Caln, 49 in West Brandywine and 23 in other municipalities.

#### 8. Code Official and Fire Marshal Report for September 2009

- a. Neil Vaughn reported that there were 10 Building Permits; 3 Use and Occupancy Permits; 6 Zoning Permits issued. There were 2 complaints received with 2 violation letters sent. 17 Building Inspections were completed for the month.
- b. Mr. Vaughn also reported that 10 Burning Permits were issued with 2 Burning Complaints handled for the month of September.
- c. Mr. Vaughn reported to the Board of Supervisors that he received a refund request on a building permit. Mr. Steve Warner of 142 Parkesburg Road changed his plans and reduced the size of his project. This reduction would result in a \$299 refund on the building permit fee. A motion was made by Chairman Pfitzenmeyer to grant the

refund with a second by Supervisor Martz. With there being no comments, the motion passed 3-0.

9. Road Department Report for September 2009

- a. Alan Touchton reported that the road crew has completed the following projects: Installed a pipe and inlet on West Clearview Drive and repaired a portion of a residents driveway in the area; Refilled a sink hole on Ruthland Avenue; Prepared and participated with the Township's Community Day; Striping of newly paved township roads and township building parking lot; Clean-up of 140 Davis Road; Inlets installed on Valley Green Drive; Fixed a water problem on Telegraph Road; and routine equipment maintenance.

10. Parks and Recreation

- a. Gerald O. Patton reported that the baseball field at Layton Park will be closed at the end of the month for repairs.
- b. Mr. Patton also thanked all that were involved with the Community Day on September 26<sup>th</sup>. There is a meeting being held on Wednesday, October 14<sup>th</sup> regarding the Community Day and to begin planning next year's Community Day. Chairman Pfitzenmeyer reported that he was very pleased with the job done by the Community Day Committee.

11. Historical Commission

- a. No Report

12. Correspondence

- a. None

13. Old Business

a. Shenberger Sub-Division Waivers

- i. Robin and Steve Shenberger presented six items that they are requesting waivers for to the Board of Supervisors in their engineers review letter from Yerkes.
  1. Landscaping Plan Waiver – The Shenberger's are requesting a waiver on this requirement due to the lot sizes. A motion was made by Supervisor Martz with a second by Chairman Pfitzenmeyer to accept this waiver. Vice-Chairman Price requested a rough plan still be submitted. The waiver was approved 3-0 with Vice-Chairman Price's requested to be completed by the Shenberger's.

2. Waiver on Right-of-Way Width – The Shenberger's are requesting that a 15' right-of-way to be accepted through Lot #4 on their plans. This right-of-way is for utilities. A motion was made by Supervisor Martz with a second by Chairman Pfitzenmeyer to accept this waiver. The waiver was approved 3-0.
  3. Waiver on Natural Resource Listing on Plans – The Shenberger's are requesting that they do not have to add the list of natural resources to be maintained and/or planted in the open space areas of the sub-division. A motion was made by Supervisor Martz with a second by Chairman Pfitzenmeyer to accept this waiver. The waiver was approved 2-1 with Vice-Chairman Price voting against this waiver.
  4. Waiver on Public Improvement Escrow – The Shenberger's are requesting a waiver for the total upfront escrow for public improvements of the sub-division. This Board of Supervisors agreed to have Solicitor Moskovitz look at this, no decision was made.
  5. Waiver on Sewer Details – The Shenberger's are requesting a waiver for including the sewer details on their plans until final submission. The Board of Supervisors agreed to have the Shenberger's place a not on their plans that states the sewer shall meet the Chester County Health Department specifications.
  6. Waiver on Township Right-of-Way – The Shenberger's are requesting a waiver on removing the Township Right-of-Way from the plans and they would maintain the property. This Board of Supervisors agreed to have Solicitor Moskovitz look at this, no decision was made.
- b. Patricia Johnson requested from the Board of Supervisors what to do with the grass cutting bill for 542 West Kings Highway. Chairman Pfitzenmeyer made a motion to have Assistant Manager Vaughn work with Solicitor Moskovitz to process a municipal lien on the property. The motion was seconded by Supervisor Martz. There were no comments, the motion passed 3-0
  - c. Patricia Johnson requested from the Board of Supervisors what to do with the bills concerning 140 Davis Road. All bills will be part of the municipal lien to be placed on the property. A motion was already made by the Board of Supervisors for this to occur.
  - d. Patricia Johnson requested from the Board of Supervisors the status of the Ponds View Development punch-list. Chairman Pfitzenmeyer reported that as of right now the repairs are on-going

- e. Patricia Johnson asked the Board of Supervisors if they have received clarification on the vesting time frame as brought up in the recently completed audit. Chairman Pfitzenmeyer reported that there has been no new information found.
- f. Patricia Johnson suggested to the Board of Supervisors that all open matters be placed on the agenda under old business as not to let matters "fall through the cracks." This was taken under advisement by the Board of Supervisors.
- g. Walton/Zynn Sub-Division
  - i. Due to the time it took the Pennsylvania Department of Environmental Protection to approve the sewer modules for this sub-division the plans need to be resigned and dated as to give the applicant their 90 days to get them recorded. A motion was moved by Chairman Pfitzenmeyer with a second by Supervisor Martz to proceed with this. With there being no comments, the motion passed 3-0.

14. New Business

- a. None

15. Solicitors Report

- a. No Report

16. Sub-Divisions

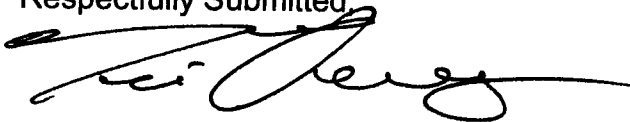
- a. None for Review

17. New Sub-Divisions

- a. None for Review

A motion was moved by Supervisor Martz for adjournment, with a second by Vice-Chairman Price. The motion carried 3-0 and the meeting was adjourned at 7:51 PM.

Respectfully Submitted,



Neil D. Vaughn  
Acting Township Secretary

Approved - 11-9-09