

Monthly Meeting  
Board of Supervisors  
Township of West Caln  
Monday May 11<sup>th</sup>, 2009

The regular monthly meeting of the West Caln Township Board of Supervisors was held on Monday May 11<sup>th</sup> at 7:00 PM in the Township Municipal Building. In attendance were Chairman Pfitzenmeyer, Vice-Chairman Price, Supervisor Martz, Solicitor Moskovitz, Chief of Police Martinez, and Assistant Manager/Acting Secretary Vaughn. There were 31 citizens present.

Chairman Pfitzenmeyer opened the meeting at 7:02 PM by leading the pledge of allegiance and the following business was then conducted:

1. Citizen Comments

- a. Jack Wright from Birchview Cruisers presented to the board a request for assistance while they hold six cruise nights at Layton Park in support of local troops. The board stated they were in favor of these events occurring and referred him to Alan Touchton for Fire Police assistance at the events.
- b. A group of residents from Tucker Lane presented their concerns regarding 104 Tucker Lane. The property has an unpaved driveway and the bridge over the stream on the property is in disrepair. Their concerns were turned over to Assistant Manager Vaughn who will look into the proper ordinances that can be enforced.

2. Treasures Report for April 2009

- a. Assistant Manager Vaughn presented the April 2009 treasurers report prepared by Township Treasurer Johnson. A motion was moved by Supervisor Martz to approve the report as read with a second by Chairman Pfitzenmeyer. Vice-Chairman Price asked when the liquid fuel monies for the year would be received. The motion carried 3-0.

3. Supervisors Meeting Minutes Approval

- a. A motion was moved by Chairman Pfitzenmeyer to approve the April 13<sup>th</sup> supervisors meeting minutes with amendments as presented by Township Treasurer Johnson and the April 27<sup>th</sup> supervisor meeting minutes with no amendments with a second by Supervisor Martz. A question was asked on why these minutes are never read at the supervisors meetings. Chairman Pfitzenmeyer explained that the minutes are un-official until voted on and once they become official they are available for public inspection and are available on the Township's website. The motion carried 3-0.

- c. Chairman Pfitzenmeyer, Manager Dunlap, Assistant Manager Vaughn, Police Chief Martinez and the entire Road Department attended the federally mandated ICS 300 class held at the Wagontown Fire Company.
- d. A quote was received in the amount of \$3,875 from Witman Engineers for final engineering of the Cambridge Oaks Sub-Division. Chairman Pfitzenmeyer moved to proceed with the project. Supervisor Martz seconded the motion with no comments. The motion carried 3-0.

#### 7. Fire and EMS Reports for April 2009

- a. Fire Chief Todd Zeigler of the Wagontown Fire Company reported that the fire company responded to 25 emergencies during the month; 14 in West Caln, 4 in West Brandywine and 7 in other municipalities. Chief Zeigler also reported that their boot day went well; flower sale sold out; and the car show was a success. Upcoming events include a chicken BBQ and a beef and beer.
- b. Fire Chief Dan Metzler from the Martins Corner Fire Company reported that the fire company responded to 21 emergencies during the month; 13 in West Caln, 2 in West Brandywine and 6 in other municipalities.
- c. Ambulance Captain Whitney Aquilante of the Martins Corner Fire Company Ambulance Service reported that the Ambulance Service responded to 91 emergencies during the month; 42 in West Caln, 40 in West Brandywine and 9 in other municipalities.

#### 8. Fire Marshal Report for April 2009

- a. Fire Marshal Eckenbach issued 23 burn permits and handled three complaints for the month of April.

#### 9. Code Enforcement Report for April 2009

- a. Code Enforcement Officer Vaughn reported that ten building permits; four use and occupancy permits; five zoning permits; and sixteen inspections were completed for the month of April. There were 3 complaints received and two violation letters sent for the various complaints.
- b. Code Enforcement Officer Vaughn reported that he attended two classes at the PSATS convention in Hershey, PA.

#### 10. Road Department Report for April 2009

- a. Alan Touchton reported that the road crew removed trees on Evergreen Drive and Lilly Road; readied all lawn care equipment; finished sign for Birch Run Forrest; walked and flagged Armstrong Property; winter equipment was put away for the

season; broomed developments and roadways; filled in low spots in land preserve field across from Layton Park; reported a problem with the lift on the John Deere Tractor, working on repairs; mowing has begun; and working on filling in potholes through-out the township.

- b. Alan Touchton also reported that he spoke with a resident on Leary Road regarding a water problem. He will report back when more information is obtained. Mr. John Dymetrek asked why the house was built at the location. It was reported that this property was approved under an old version of the sub-division regulations.
- c. Police Chief Martinez stated his concerns with the property conditions of 542 West Kings Highway and 1368 Airport Road. A lengthy conversation ensued about the proper steps that have to be taken with the properties. Mr. Moskovitz will check on the status of the litigation regarding the Airport Road property and Assistant Manager Vaughn stated that all properties can now be enforced with the property maintenance code and will do such.

11. Parks and Recreation Report for April 2009

- a. No Report

12. Historical Commission Report for April 2009

- a. Susan Miller reported the historical commission submitted a request for Barbara Brown to fill the vacant seat on the commission. Supervisor Martz moved that Ms. Brown be placed on the commission with a second by Chairman Pfitzenmeyer. With there being no comments, the motion carried 3-0.

13. Correspondence

- a. None

14. Old Business

- a. A motion was moved by Chairman Pfitzenmeyer for the award of contract for the road equipment rental be tabled until the 5/18 supervisors meeting and was seconded by Supervisor Martz. With there being no comments, the motion carried 3-0.

15. New Business

- a. Appointment of Assistant Manager Vaughn as Zoning Officer
  - i. A motion was moved by Chairman Pfitzenmeyer to appoint Assistant Township Manager Vaughn as the Zoning Officer with Manager Dunlap being

the Alternate Zoning Officer with a second by Supervisor Martz. No questions were brought before the board. The motion carried 3-0.

b. Appointment of Dean Meyers to the Township Planning Commission

- i. Vice Chairman Price moved to appoint Dean Meyers to the Township Planning Commission with a second by Supervisor Martz. With there being no comments, the motion carried 3-0.
- ii. Vice Chairman Price also wanted to clarify that Ms. Suzanne Nicholson, who was appointed as an alternate to the Planning Commission, is his wife.

16. Solicitors Report

- a. Mr. Moskowitz reminded all of the conditional use hearing on May 12<sup>th</sup> at 7:00 PM.
- b. Mr. Moskowitz updated the board regarding the Regional UCC Appeals Board. There are updated documents to be put out in the next week or two and the target date for the formation of the board is in July. Mr. Moskowitz recommended the board make a motion to advertise for the ordinance with the approval of the solicitor of the new documents. A motion was moved by Chairman Pfitzenmeyer with a second by Supervisor Martz. With there being no comments, the motion passed 3-0.
- c. Mr. Moskowitz reported that a municipal claim was entered on the Heritage Property.
- d. Mr. Moskowitz reported that the Act 537 plan is in the works and stated that anyone who wants to review the document can download it from the township website.

17. Sub-Division Approval

- a. None

18. New Sub-Division(s)

- a. None

Chairman Pfitzenmeyer reminded all in attendance of the next township meeting being on May 18<sup>th</sup>.

Supervisor Martz stated that there is still a water problem on Lilly Road. He would like to meet at the area to see what can be done. Mr. Martz also requested the status of the abandoned house on Davis Road. Assistant Manager Vaughn reported that a relative of the property owner is in litigation to buy the property. Chairman Pfitzenmeyer requested that further information be obtained and presented at the next meeting.

Police Chief Martinez commented that the abandoned house on Telegraph Road is becoming an issue again. Assistant Manager Vaughn will look into this property as well.

A motion was moved by Vice Chairman Price for adjournment, with a second by Supervisor Martz. The motion carried 3-0 and the meeting was adjourned at 7:57 PM.

Respectfully Submitted,



Neil D. Vaughn  
Acting Township Secretary

APPROVED 6-8-09