

West Caln Township
Board of Supervisors
Re-organization Meeting
Monday January 5, 2009

The annual Re-organization Meeting of the West Caln Township Board of Supervisors was held on Monday January 5, 2009 at 7:00 P.M. in the Township Municipal Building. Present were Supervisors Martz, Price and Pfitzenmeyer, Police Chief Martinez, Road Foreman Touchton, Treasurer Patricia Johnson, Solicitor Moskovitz, Ass't Manager Vaughan and Manager Dunlap. There were 6 citizens in attendance.

Supervisor Pfitzenmeyer lead in the flag salute.

Solicitor Moskovitz opened the meeting and asked for nominations for the position of Supervisor's Chairman. Mr. Price nominated Mr. Pfitzenmeyer to serve in that position. Second, Mr. Martz. Vote 3-0 in favor.

Mr. Moskovitz then asked for nominations for the position of Vice Chairman. Mr. Martz nominated Mr. Price to serve in that position. Second, Mr. Pfitzenmeyer. Vote 3-0 in favor.

Mr. Pfitzenmeyer moved to have all three Supervisors serve as Road Masters. Second, Mr. Price. Vote 3-0 in favor.

With the Board re-organized, the following business was conducted.

1. Appointment of Administrative Personnel.

- A. Township Manager/Secretary.....Gary L. Dunlap
- B. Township Treasurer/Adm. Ass't.....Patricia M. Johnson
- C. Code Enforcement/Fire Marshal.....Fred B. Eckenbach
- D. Ass't Manager/Codes.....Neil D. Vaughn

Mr. Martz moved re-appoint all Administrative Personnel. Second, Mr. Pfitzenmeyer. Questions, none. Vote 3-0 in favor of the motion.

2. Road Department Personnel.

- A. Allen Touchton.....Road Foreman
- B. Jason Fryberger.....Laborer
- C. David Gay.....Truck Driver/Equipment Operator
- D. Jonathan Horblinski.....Truck Driver/Equipment Operator
- E. Gerald Patton, Jr.....Truck Driver/Equipment Operator
- F. Robert Peters.....Part-time Truck Driver/Equipment Operator

Mr. Price moved to re-appoint all Road Dept. Personnel. Second, Mr. Pfitzenmeyer. Questions,

none. Vote 3-0 in favor of the motion.

3. Police Department.

Mr. Pfitzenmeyer moved to re-affirm the position of Chief Curt Martinez and Sgt. Christopher Fries as full-time officers. Second, Mr. Price. Questions, none. Vote 3-0 in favor of the motion.

The Board unanimously approved all current part-time Officers currently on the force.

4. Other Appointments.

- A. Law Offices of Keen, Keen and Good.....Township Solicitor
- B. Patrick C. O'Donnell.....Zoning Board Solicitor
- C. Paul E. Pfitzenmeyer.....Emergency Management Coordinator
- D. Yerkes Associates.....Township Engineer
- E. Donald H. Hannum.....Vacancy Board
- F. Paul E. Pfitzenmeyer.....Pension Administrator
- G. M. Cynthia Quinn.....Appointed Auditor

Mr. Martz moved to re-appoint all to their respective positions. Second, Mr. Price. Questions, none. Vote 3-0 in favor of the motion.

5. Re-appointments.

- A. Zoning Hearing Board (3 Years).....William E. Terry
- B. Zoning Board Alternate(3 Years)..... Christopher Lance
- C. Planning Commission (5 Years)..... Gail Pippin
- D. Historical Commission (3 Years).....Susan Gritz Miller

Mr. Pfitzenmeyer moved to confirm all of the re-appointments. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

6. Bank Depositories

- A. Downingtown National Bank.....General Fund, Checking, Liquid Fuels and Payroll
- B. Citadel Federal Credit Union.....Savings Account

Mr. Price moved re-affirm Downingtown National Bank and Citadel FCU. Second, Mr. Pfitzenmeyer. Questions, none. Vote 3-0 in favor of the motion.

7. Earned Income Tax Collector.....Berkheimer Associates

Mr. Pfitzenmeyer moved to re-appoint Berkheimer Associates. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

8. Tax Rates.

- A. Real Estate Tax.....0 Mills
- B. Earned Income Tax.....1% (½ % Township, ½ % School District)
- C. Real Estate Transfer Tax.....1%

Mr. Martz moved to approve the tax rates. Second, Mr. Pfitzenmeyer. Questions, none. Vote 3-0 in favor of the motion.

9. Supervisors Meeting Schedule for 2009.

The Board unanimously approved the following meeting dates for the year 2009.

January 12 and 26	July 13 and 27
February 9 and 23	August 10 and 24
March 9 and 23	September 14 and 28
April 13 and 27	October 12 and 26
May 11 and 18	November 9 and 19
June 8 and 22	December 7 and 21

10. The Board unanimously approved the following Employee Holidays for 2009

New Years Day, Good Friday, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day, ½ Day Christmas and New Years Eve.

11. Employee Wages.

Mr. Pfitzenmeyer moved to freeze employee wages at this time and re-evaluate in 3 months. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

Mr. Charles Johnson of Christopher's Lane questioned the Board's action with regard to the wage freeze.

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12. Legal Advertising.

Mr. Pfitzenmeyer moved to use the Daily Local News for all Township Notices. Second, Mr. Price. Questions, none. Vote 3-0 in favor of the motion.

13. Membership's in Pa. Parks and Recreation Society, BVA and Brandywine Conservancy.

Mr. Pfitzenmeyer moved to continue the membership's in all of the organizations. Second, Mr. Price. Questions, none. Vote 3-0 in favor of the motion.

14. The Board unanimously set the amount of the Treasurer's Bond at \$3,000,000.00

15. The Board unanimously approved using the Federal Rate for Milage for personal vehicle use.

16. Other Business.

A. Mr. Pfitzenmeyer moved to charge a \$50.00 fee for use of the pavilion at Layton Park. The Fee is to be paid at the time the reservation is made. Second, Mr. Price. Questions, none. The motion passed by at vote 3-0.

B. Resolution #1-09, Waiving Employee Contributions to the Pension Plan. Mr. Price moved to approve the motion as read. Second, Mr. Martz. Questions, none. Vote 3-0 in favor of the motion.

C. Resolution #2-09, Designation of Emergency Services. Mr. Pfitzenmeyer moved to approve the motion as read. Second, Mr. Price. Questions, none. Vote 3-0 in favor of the motion.

D. The Board unanimously appointed Mr. Dunlap as Open Records Officer.

E. Mr. Joseph Mange of 225 Sandy Way approached the Board concerning a water run-off problem on his property. Mr. Mange has approached the Developer, but nothing has been taken care of. The Board directed Mr. Dunlap to contact the Township Engineer in regards to the matter.

With no further business at hand, adjournment was at 7:30 P.M.

Gary L. Dunlap
Township Secretary

Approved: 2-8-09