

Monthly Meeting
Board of Supervisors
Township of West Caln
Monday December 7th, 2009

The regular monthly meeting of the West Caln Township Board of Supervisors was held on Monday December 9th, 2009 in the Township Municipal Building. In attendance were Chairman Pfitzenmeyer, Vice-Chairman Price, Supervisor Martz, Chief of Police Martinez, Road Foreman Touchton and Assistant Manager/Acting Secretary Vaughn. There were 8 citizens present.

Chairman Pfitzenmeyer opened the meeting at 7:01 PM by leading the pledge of allegiance and the following business was then conducted:

1. Citizen Comments

- a. None

2. Treasures Report for November 2009

- a. Assistant Manager Vaughn presented the November 2009 treasurers report as prepared by Township Treasurer Johnson. A motion was moved by Supervisor Martz to approve the report as read with a second by Vice-Chairman Price. No questions were brought before the board. The motion carried 3-0.

3. Supervisors Meeting Minutes Approval

- a. Pat Johnson stated that on the November 16th, 2009 meeting minutes missed an entry of Supervisor Martz asking about the status of the phone lines at the public works building. A motion was moved by Chairman Pfitzenmeyer to approve the November 9th, 2009 and November 16th, 2009 supervisors meeting minutes as amended with a second by Supervisor Martz. The motion carried 3-0.

4. Planning Commission Report

- a. None due to no meeting held in December.

5. Police Report for November 2009

- a. Police Chief Martinez reported that the West Caln Police Department worked 1088 hours; traveled 8,530 miles; handled 871 complaints; investigated 8 accidents; and made 61 arrests.
- b. Chief Martinez requested the board consider a change to the speed limit on Neal Road from 35 MPH to 25 MPH. Chairman Pfitzenmeyer moved to conduct the proper traffic study for this with a second by Supervisor Martz. With there being no comments, the motion passed 3-0.

- c. Chief Martinez praised the actions of all on scene of the fatal accident on Route 340 on December 2nd. Chairman Pfitzenmeyer and Fire Chief Zeigler echoed Chief Martinez's praises for all involved.

6. Managers Report for November 2009

- a. A check in the amount of \$6,000 has been received for the engineering fees for the Pondsview development. The deed of dedication has been prepared and can be acted on by the Board of Supervisors. Solicitor Moskovitz is working on a deed of dedication for Jacobs Drive.
- b. A list of the 2010 meeting dates have been forwarded to the Board of Supervisors for approval. If there are any changes to be made, please advise Manager Dunlap so the dates can be advertised.
- c. The 2010 re-organizational meeting will be held on Monday January 4th, 2010. The Township Auditors will re-organize on Tuesday January 5th, 2010. These meetings will be advertised.
- d. The 2010 budget notice has been advertised and can be considered for adoption at the December 21st, 2009 Meeting.
- e. Police Chief Martinez asked the status of the advertising for the sale of the police car. Assistant Manager Vaughn stated he did not know and would have Manager Dunlap follow-up with Mr. Martinez.

7. Fire and EMS Reports for November 2009

- a. Fire Chief Todd Zeigler of the Wagontown Fire Company reported that the fire company responded to 14 emergencies during the month; 8 in West Caln, 2 in West Brandywine and 4 in other municipalities. Chief Zeigler also reported on upcoming events the fire company is participating in.
- b. Martins Corner Fire Company – No Report.
- c. Martins Corner Ambulance Service – No Report.
- d. Police Chief Martinez asked the Board of Supervisors if it would be feasible for the Township to invest in tanks and pump for unleaded fuel. The Board stated they would look into this.

8. Code Enforcement and Fire Marshal Report for November 2009

- a. Code Enforcement Officer Vaughn reported that there were 6 building permits, 5 use and occupancy permits, 3 zoning permits and 1 burning permit issued for the month. 14 inspections were conducted and one burning complaint was handled.
- b. Code Enforcement Officer Vaughn also reported that 542 West Kings Highway was cut one more time as requested by the Board of Supervisors. Once the bill is

received it will be forwarded to Solicitor Moskovitz for the municipal claim to be processed.

9. Road Department Report for November 2009

- a. Road Foreman Touchton reported that the road crew has worked on the drainage system at the ball field at Layton Park, widened curve on Kaolin Road, cut edge back on Taylor Way to assist with storm water flow, repair and painted the tailgate of truck #2, stripped old police car, ordered street signs, services and cleaned police cars, assisted on accident scenes as needed, truck #4 repaired for electrical problem, replaced toilet in public works office, replaced light bulbs at the administration building, ordered mower parts, graded all dirt roads, cleaned up leaves at Nevins Way and Coffroath Road, cleaned up a pile on Country Club Road, and treated roads for winter storms.
- b. Road Foreman Touchton also reported that information was passed along to him regarding engine oil and the state contract. With the state contract the Township could get engine oil at \$200 cheaper a barrel. Chairman Pfitzenmeyer moved that Road Foreman Touchton enter into the state contract with a second by Supervisor Martz. With there being no comments, the motion passed 3-0.

10. Park and Recreation

- a. Vice-Chairman Price asked when the next meeting would be held. Mr. Patton stated that he did not hear from Mr. Leslie on when it would be but when it was determined it would be passed along to Vice-Chairman Price.

11. Historical Commission

- a. No Report

12. Correspondence

- a. None

13. Old Business

- a. Pat Johnson asked of the status of the pension audit items. Chairman Pfitzenmeyer stated that he would look into these items.
- b. Pat Johnson asked the status of the municipal claim for 140 Davis Road. Assistant Manager Vaughn stated that Solicitor Moskovitz is working on this. Mr. Vaughn stated he would follow-up.

14. New Business

- a. Dedication of Janet Lane

i. A motion was moved by Chairman Pfitzenmeyer to accept the dedication of Janet Lane with a second by Vice-Chairman Price. Patricia Johnson asked about the status of dedicating Tucker Lane. Chairman Pfitzenmeyer stated that Solicitor Moskowitz is looking into this situation. The motion carried 3-0.

b. 2010 PSATS Convention

i. A motion was moved by Chairman Pfitzenmeyer to authorize attendance to the 2010 PSATS convention and the appropriate accommodations be made with a second by Vice-Chairman Price. With there being no questions, the motion carried 3-0.

c. Holiday Luncheon

i. Police Chief Martinez announced that the Holiday Luncheon would be on Monday December 14th, 2009 at 1:00 PM.

15. Solicitors Report

a. None

16. Sub-Division Approval

a. None

17. New Sub-Division(s)

a. Anthony Previte submitted new plans for a two lot sub-division located on Garby Lane.

A motion was moved by Vice-Chairman Price for adjournment, with a second by Supervisor Martz. The motion carried 3-0 and the meeting was adjourned at 7:22 PM.

Respectfully Submitted,



Neil D. Vaughn
Acting Township Secretary

Approved 1-11-10